

November 21-22, 2009 End of Year Tournament Field Marshal duties

The Field Marshal is an essential element of a well run tournament. You will help to facilitate a smooth transition between games by ensuring games start and end on time.

When you arrive at the field, orient yourself if necessary as some fields have more than one pitch. Walk the field and look for lines, nets and goals. If there are any problems, call the number you have been given.

The teams have been instructed to arrive at the field a half hour before game time. As you see teams arriving, touch bases with the coach or team manager and let them know how check-in will proceed.

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Check-in is as follows:

Obtain filled in game card from home coach or team manager as well as the player passes (U8 will not have passes). These are laminated cards issued by the league with the player's picture on it. They will be familiar with this process. Check for agreement between game card roster and player passes. Make sure the age group and team name are the same for all players. All listed on the game card **MUST** have a player pass. No pass, no play. Assemble the players and check each card against each player. The home team is now checked in and may return to the warm up. You will be thorough but as efficient as possible. Keep the game card and the player passes.

Next, deliver the game card to the visiting team. They will fill it in. Follow the same procedure used above. Retain the card and the passes.

You will now contact the referee and give him or her the game card and both sets of player passes. He will use them to quickly check passes against faces if he feels it necessary. Coaches will have additional paperwork at the field in case the referee wants it.

After the game, you keep the game card and the passes are returned to the coaches.

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When you meet the referee, you will remind them of how long the halves are and how long the break at the half is. Let them know when the next game begins so they will be off the field on time. The games could be tightly scheduled this year, so your organization is very important. The referee may want to quickly review the rules (a few differences for the younger games). Offer your copy.

If there is no referee, let the coaches know and have him or her each pick one person to referee a half. They will need to keep to the schedule and may need you to keep time.

Your second main duty is tournament score keeping. Using the game card, score the finished game on the score board using the tournament rules. We will have discussed this during training. If any problems arise call Cliff at (415) 314-1042 or Rex at (415) 235-7202.

Please read the rules carefully so that you can ask any questions beforehand and so that you are familiar with the things they cover. You are the final authority on the field on tournament day/s. You may be called on to preside over a tiebreak on Sunday before the championship game.

Lastly, you will be a keeper of the peace. If game has parents that are shouting at the referees or generally out of control, speak with the team manager or the coach. Try to keep things positive. If necessary they can be reminded that their behavior can affect tie breaks (cards can be issued for sideline behavior and cards can cause tournament points to be deducted). Chase people loitering and cheering from behind the goals (must be on the sideline with their coach or with the other parents).

Medals for the first and second place teams will be brought to the field on Sunday. Please distribute them after the championship game.